



# DUAL ENROLLMENT RECOMMENDATION FORM

EMPLOYEE INITIALS	TERM
DATE	

Student's Name \_\_\_\_\_  
Last First Middle

Broward College Student ID No. \_\_\_\_\_ Date of Birth \_\_\_\_\_ High School ID No. \_\_\_\_\_

Home Address: \_\_\_\_\_ City, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Unweighted Grade Point Average (on 4.0 scale) \_\_\_\_\_ Anticipated graduation date \_\_\_\_\_

**Test Scores (New Students Only)**

Minimum eligible test scores required: **ACT**: 17 English, 19 Reading, 19 Math **SAT**: 25 Writing & Language, 24 Reading, 24 Math  
**PERT**: 103 English, 106 Reading, 114 Math

Through which exam does the student meet the minimum qualifying college level test scores? (check all that apply)

SAT  ACT  PERT  If PERT, where was exam administered? Broward College  High School

This Dual Enrollment Recommendation Form must be completed and certified by the Principal and School Counselor at the high school where the student is enrolled. The purpose is to recommend a student for enrollment to the Dual Enrollment program at Broward College in accordance with the provisions of the Dual Enrollment articulation agreement and Florida Statutes 1007.27 and 1007.271.

**Acceleration Program (indicate one):**

- Dual Enrollment.** College credits earned and applied toward high school diploma.
- Early Admission.** Students must enroll in at least 12 credits during both fall and spring terms, be a senior in high school, and maintain a college GPA of 2.0 or greater.

**Admission Criteria for High School Students**

1. **Initial Eligibility Requirements** - High school unweighted 3.0 grade point average on a 4.0 scale, and testing college-ready in all areas — English, Reading and Math. **Continued Eligibility** - Earn a C or better in each course and maintain a 2.0 college grade point average on a 4.0 scale. If the student is projected to graduate from high school before the scheduled completion date of a postsecondary course, the student may not register for dual enrollment. The student may apply to the college and pay the required registration, tuition, and fees if the student meets the college's admission requirements under s.1007.263.
2. Students participating exclusively in the Student Life Skills (SLS) course must be a high school senior with an unweighted GPA of 2.5-2.9, as indicated in the Dual Enrollment Articulation Agreement.
3. Students receiving any kind of disability services through their high school will need to contact Broward College's Accessibility Resources Office directly to arrange for services to be provided.

**College-Level Course Outcomes and Expectations**

1. Any letter grade below a "C" will not count as credit toward satisfaction of the requirements in Rule 6A-10.030, F.A.C. All grades are calculated in a student's GPA and will appear on the student's permanent college transcript. Withdrawals may affect subsequent postsecondary admission, financial aid and scholarship opportunities. Students may not repeat courses of which a W, WN, D or F grade was earned while in the DE program.
2. While appropriate for college-level study, course materials and class discussions may reflect topics not typically included in secondary courses. Courses will not be modified to accommodate variations in student age and/or maturity.
3. To minimize student costs for excess hours, parents, students and their school counselor should select courses to meet high school graduation and college degree requirements, including approved program common prerequisites. General education courses are strongly encouraged. Visit [www.broward.edu/dual](http://www.broward.edu/dual) for a complete list of dual enrollment approved courses.

**Attendance/Drop/Withdrawal Requirements**

It is the student's responsibility to attend all classes in which he/she is enrolled. **Students who wish to drop or withdraw from a course are responsible for completing this process online or at a BC admissions office by the published deadline dates on the academic calendar by session.** High school students must notify their high school counselor if they choose to drop or withdraw from a course. Each faculty member is required to report non-attendance through the enrollment verification period which will result in a grade of WN on a student's transcript.

Student Name \_\_\_\_\_ Date: \_\_\_\_\_

By checking this box and typing your name, you agree that you have read and understand the information outlined on this form.

Parent(s) / Legal Guardian(s) Name \_\_\_\_\_ Date: \_\_\_\_\_

By checking this box and typing your name, you agree that you have read and understand the information outlined on this form.

The high school counselor is responsible for advising the student each term, at which time the student's eligibility for enrollment in specific approved courses at Broward College must be verified by the high school principal. College courses count for either 0.5 or 1 high school credit as defined by the Florida Department of Education (fldoe.org).

Registration for term (must be completed by High School Counselor) <input type="checkbox"/> Fall (Aug.-Dec.) <input type="checkbox"/> Spring (Jan.-May) <input type="checkbox"/> Summer (May-Aug.)			
APPROVED COURSES (to be completed by High School Counselor)			
<input type="checkbox"/>	APPROVED COURSE ID	CREDIT HOURS	<input type="checkbox"/>
<input type="checkbox"/>	_____	_____	<input type="checkbox"/>
<input type="checkbox"/>	_____	_____	<input type="checkbox"/>
<input type="checkbox"/>	_____	_____	<input type="checkbox"/>
<input type="checkbox"/>	_____	_____	<input type="checkbox"/>

Student is approved to take \_\_\_\_\_ credits this term.  Checked box indicates high school graduation requirement.

School Counselor Name \_\_\_\_\_ Date \_\_\_\_\_

Principal or Designee Name \_\_\_\_\_ Date \_\_\_\_\_

Name of School \_\_\_\_\_